

Data Collection Best Practices - Resources

List of acronyms

HIC	Health Information Custodian
IPC	Information and Privacy Commissioner of Ontario
PHI	Personal Health Information
PHIPA	Personal Health and Information Privacy Act
PIPEDA	Personal Information Protection and Electronic Documents Act
REB	Research Ethics Board
TCPS2	Tri-Council Policy Statement 2

Key Points for Consent Form

- Purpose of the study
- Who is collecting the information and why
- Type of information being collected (confidentiality vs. anonymous)
- Foreseeable risks and potential benefits
- Contact information of the researcher
- Contact information of the relevant REB
- Assurance that participation is voluntary and that participant can end their involvement at any time
- Sufficient prompts to encourage participants to ask questions
- Length of time it will take
- How information will be used and shared
- How participant can receive the results
- "I Consent" check box!














Resources

- ▶ Information and Privacy Commissioner of Ontario [www.ipc.on.ca]
Best Practices for Protecting Individual Privacy in Conducting Survey Research
- ▶ Tri-Council Policy Statement: Ethical Conduct for Research Involving Humans [www.pre.ethics.gc.ca]
- ▶ Health Quality Ontario [www.hqontario.ca]
- ▶ Community Research Ethics Office (CREO) [www.communityresearchethics.com]
- ▶ Office of the Privacy Commissioner of Canada [www.priv.gc.ca]

Business Development Bank of Canada: List of online survey tools

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<https://www.bdc.ca/en/articles-tools/technology/free-low-cost-applications/pages/online-survey-tools-free-low-cost-options.aspx>

	Free	English	French	English support	French support	Data stored in Canada	Cloud or SaaS	Social integration
 Echo Sondage	✓		✓		✓	✓	✓	✓
 Google Consumer Surveys		✓		✓			✓	
 Interceptum	✓	✓	✓	✓	✓	✓	✓	✓
 iziSurvey		✓		✓		✓	✓	✓
 Lime Survey	✓	✓	✓	✓	✓	✓	✓	✓
 ProProfs Survey Maker		✓		✓			✓	✓
 QuestionPro	✓	✓		✓			✓	✓
 SimpleSurvey	✓	✓	✓	✓	✓	✓	✓	✓
 SoGoSurvey	✓	✓		✓			✓	✓
 SurveyGizmo	✓	✓		✓			✓	✓
 SurveyMonkey	✓	✓	✓	✓	✓		✓	✓
 SurveyPlanet	✓	✓		✓			✓	✓
 SurveyTool	✓	✓		✓			✓	✓